Minutes of a Special Session of a Special Meeting and Possible Executive Session of the Personnel Board of the Town of Clarkdale
Held on Wednesday, February 20, 2013

A Special Meeting of the Personnel Board of the Town of Clarkdale was held on Wednesday, February 20, 2013, at 2:00 p.m. in the Clarkdale Town Hall Administrative Conference Room, 39 N. Ninth Street, Clarkdale, Arizona.

CALL TO ORDER - Meeting was called to order at 2:06 PM by Jim Elmer.

Members Present:
Jim Elmer
David Gordon
Allen Vigneron

Others in attendance:
Don Zavala, Town Attorney
Janet Perry, Human Resources Director
Kathy Bainbridge, Town Clerk-Finance Director
Natalie Galgano, Para legal – Don Zavala

Attorney Zavala opened the meeting in order to start the selection process for Chairperson.

ELECTION OF CHAIRPERSON -Discussion and possible action regarding the election of a Chairperson for the Clarkdale Personnel Board.

David Gordon asked if anyone had experience as a chairperson and Jim Elmer responded that he had.

David Gordon moved to nominate Jim Elmer as Chairperson. Allen Vigneron seconded the motion. The motion was approved unanimously.

DETERMINATION OF HEARING DATE- Discussion and possible action to set the date and time to hear the Appeal of Suspension by Police Officer Robert Church.

Janet Perry stated that the last two weeks in March were thought to be a good timeline. The others in attendance had time open for last time period. Attorney Zavala thought the appeal may take one half a day and suggested that the appeal be set for the morning so there would be plenty of time.

Allen Vigneron moved to select March 20, 2013 at 9:00 AM for the hearing date subject to the availability of the room and other possible agreed upon changes. David Gordon seconded the motion. The motion was approved unanimously.

Janet Perry and Natalie Galgano left the meeting prior to going into executive session

EXECUTIVE SESSION - The Board may vote to go into executive session for consultation and legal advice with the attorneys for the Town of Clarkdale Personnel Board pursuant to A.R.S. Section 38-431.03.A.3 for legal advice regarding the appeal from Officer Robert Church and to instruct its attorneys regarding the appeal from Officer Robert Church pursuant to Section 38-431.03.A.4. The Executive Session will be held immediately after the vote to go into executive session and will not be open to the public. Upon completion of Executive Session, the Board may

resume the meeting, open to the public, to address the remaining items on the agenda.

Allen Vigneron moved to adjourn to Executive Session per A.R.S. Section 38-431.03.A.3. David Gordon seconded the motion. The motion was approved unanimously.

ADJOURNMENT

David Gordon moved to adjourn at 2:43 PM. Allen Vigneron seconded the motion. The motion was approved unanimously.

APPROVED:

Jim Elmer, Chairperson

ATTESTED/SUBMITTED:

Kathy Bainbridge, Town Clerk