

**MINUTES of a REGULAR MEETING OF THE PUBLIC SAFETY PERSONNEL RETIREMENT BOARD OF THE TOWN OF CLARKDALE, HELD AT 4:30 P.M. ON WEDNESDAY, MAY 8, 2013 IN THE ADMINISTRATION CONFERENCE ROOM, TOWN HALL, 39 N. 9<sup>TH</sup> ST., CLARKDALE, ARIZONA**

**CALL TO ORDER – Meeting was called to order at 4:40 p.m. by Mayor Von Gausig.**

Board Members:	President	Doug Von Gausig
	Citizens	Amy Bayless, Vice Chair Ann Found (absent)
	Members	Tommy Nester Robert Church (absent)

Staff Members: Mary Ellen Dunn, Board Secretary

**ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.**

**PUBLIC COMMENT.** The Local Board of the Public Safety Personnel Retirement System for the Town of Clarkdale invites the public to provide comments at this time. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment shall be limited to directing staff to study the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Board Secretary during the meeting. Each speaker is asked to limit their comments to five minutes.

**There was no public comment.**

**OLD BUSINESS**

**APPROVAL OF MINUTES OF THE LOCAL BOARD.** Approval of the Minutes of the Regular Meeting held February 20, 2013.

**Vice Chair Bayless moved to approve the Local Board minutes of the Regular Meeting held February 20, 2013. Officer Nester seconded the motion. The motion was approved unanimously.**

**APPROVAL OF ORGANIZATIONAL BY-LAWS.** Approval of By-laws as amended and reviewed at Regular Meeting of February 20, 2013.

**Officer Nester moved to approve the organizational by-laws as amended and reviewed at the meeting held February 20, 2013. Vice Chair Bayless seconded the motion and the motion carried unanimously.**

**NEW BUSINESS**

**ACCEPTANCE OF OFFICER PRE-EMPLOYMENT PHYSICALS.** Pre-employment physicals for all current Town of Clarkdale Police Officers must be accepted by the Board. Any pre-existing conditions will be referenced generally without specific confidential information.

The State Board of Trustees requires that each officer have a pre-employment physical. The physician's report must be reviewed for findings of pre-existing conditions. In this review, any pre-existing conditions must be noted for the record and procedures required by the Board By-Laws and Arizona statutes followed. Because the reviews and acceptance had not been formalized in a written fashion, the Board elected to appoint two (2) representatives to review the Pre-Employment Medical Reports for each officer for pre-existing conditions.

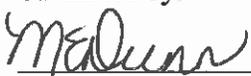
The representatives have now reviewed the reports and note for the Board that only one officer had a pre-existing condition which was noted and the officer has been notified.

**Officer Nester moved to formally accept all officers to the system with notice of the single pre-existing condition and that this acceptance is retroactive to the original membership date of each individual officer. Vice Chair Bayless seconded the motion. The motion was approved unanimously.**

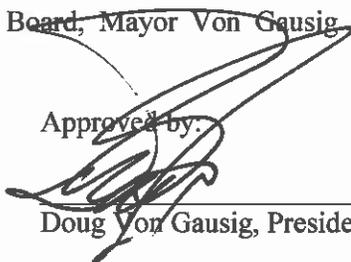
**FUTURE AGENDA ITEMS** – The Board discussed the expiring terms of one officer and one citizen September 30, 2013. This will be addressed at the next meeting.

**ADJOURNMENT:** With no further business before the Board, Mayor Von Gausig adjourned the meeting at 4:45 p.m.

Submitted by:

  
Mary Ellen Dunn, Secretary

Approved by:

  
Doug Von Gausig, President

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the May 8, 2013 meeting of the local board of the Public Safety Personnel Retirement System of the Town of Clarkdale, Arizona held on the 8<sup>th</sup> day of September, 2013.

  
Mary Ellen Dunn, Board Secretary

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