

**MINUTES of a REGULAR MEETING OF THE PUBLIC SAFETY
PERSONNEL RETIREMENT BOARD OF THE
TOWN OF CLARKDALE,
HELD AT 4:30 P.M. ON WEDNESDAY, SEPTEMBER 11, 2013 IN THE ADMINISTRATION
CONFERENCE ROOM, TOWN HALL, 39 N. 9TH ST., CLARKDALE, ARIZONA**

CALL TO ORDER – Meeting was called to order at 4:30 p.m. by Mayor Von Gausig.

Board Members:	President	Doug Von Gausig
	Citizens	Amy Bayless, Vice Chair
	Members	Tommy Nester Robert Church

Staff Members: Mary Ellen Dunn, Board Secretary

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

PUBLIC COMMENT. The Local Board of the Public Safety Personnel Retirement System for the Town of Clarkdale invites the public to provide comments at this time. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment shall be limited to directing staff to study the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Board Secretary during the meeting. Each speaker is asked to limit their comments to five minutes.

There was no public comment.

NEW BUSINESS

APPROVAL OF MINUTES OF THE LOCAL BOARD. Approval of the Minutes of the Regular Meeting held May 8, 2013.

Vice Chair Bayless moved to approve the minutes of the Local Board of the Regular Meeting held May 8, 2013. Officer Church seconded the motion. The motion was passed unanimously.

SECRET BALLOT. Announcement of results of secret ballot election.

The Board Secretary distributed ballots to members of the Town of Clarkdale Police Department for the purpose of electing a member to fill the position that will expire September 30, 2013. Officer Tommy Nester was re-elected by secret ballot to fill this position and his new term will expire September 30, 2015.

Discussion only. No Board action is required.

NEW CITIZEN APPOINTMENT. There is a Board position vacancy which may be filled by a Clarkdale citizen. An Application was submitted by Ida-Meri deBlanc and an interview for the Board opening was held on September 5, 2013 with Councilmember Curtiss Bohall, Vice Chair Amy Bayless and Local Board Secretary Mary Ellen Dunn. The members of the interview team recommend this application go forward to the Town Council for approval.

Discussion only. No Board action required.

BY-LAWS ADDITION. Review, discussion and action required of addition to by-laws regarding officer trainee coverage.

An addition to the By-Laws is required to define procedures of trainees' admission to the system. After discussion with the System's State Trustee office, it was discovered that the Town would have liability for disability payments for any trainee attending the Academy who is injured during training/attendance. If the disability is permanent, the Town would have on-going responsibility for disability payments for the remainder of the life of the trainee.

The State informed Staff that while some municipalities accept trainees into the system regardless of this liability, many elect to place the trainee on the regular Arizona State Retirement System until completion of the training.

Chairperson/Mayor Von Gausig and Board directed Board Secretary to draft this By-Laws amendment with guidance from the State and other Local Boards. It was also discussed that the Police Chief should be notified of the amendment for notification of future applicants.

Discussion only. No Board action taken.

ANNUAL FINANCIAL AND ACTUARIAL REPORTS. Review and acceptance of new rates.

The State Board of Trustees requires that each year the Local Board review the most current annual financial report and annual actuarial report and formally accept the new rates.

Vice Chair Bayless noted that, after review of the reports, she found the System had diversified their funds on a small scale, but they are not as diversified as they should be and some of the funds are in unsafe investments that are not making the money the system needs to pay out the pensions.

Chairman/Mayor Von Gausig stated that the Arizona League of Cities and Towns is currently looking at these issues closely and the PSPRS funds is one of their primary focuses.

Officer Church moved to accept the annual financial and actuarial reports for PSPRS and new rates determined by the System. Officer Nester seconded the motion. The motion was approved unanimously.

ACCEPTANCE OF OFFICER PRE-EMPLOYMENT PHYSICAL. Pre-employment physicals for all current Town of Clarkdale Police Officers must be accepted by the Board. Any pre-existing conditions will be referenced generally without specific confidential information.

The State Board of Trustees requires that each officer have a pre-employment physical. The physician's report must be reviewed for findings of pre-existing conditions. In this review, any pre-existing conditions must be noted for the record and procedures required by the Board By-Laws and Arizona statutes followed. The Board elected to appoint two (2) representatives to review the Pre-Employment Medical Reports for each officer for pre-existing conditions.

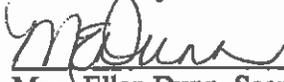
The representatives have now reviewed the most recent report and note for the Board that the officer has been notified of the review.

Vice Chair Bayless moved to formally accept the new officer to the system with notice of the single pre-existing condition and that this acceptance is effective upon successful graduation from the Academy. Officer Nester seconded the motion. The motion was approved unanimously.

FUTURE AGENDA ITEMS – Listing of items to be placed on a future Board agenda.

ADJOURNMENT: With no further business before the Board, Mayor Von Gausig adjourned the meeting at 4:55 p.m.

Submitted by:



Mary Ellen Dunn, Secretary

Approved by:

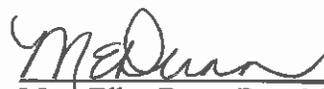


~~Doug Von Gausig, President~~
Amy Bayless, Vice Chair

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the meeting of the local board of the Public Safety Personnel Retirement System of the Town of Clarkdale, Arizona held on the 11th day of September, 2013.

Dated this 29th day of January, 2014.



Mary Ellen Dunn, Board Secretary