

**MINUTES of a REGULAR MEETING OF THE PUBLIC SAFETY  
PERSONNEL RETIREMENT BOARD OF THE  
TOWN OF CLARKDALE,  
HELD AT 4:30 P.M. ON WEDNESDAY, June 24, 2015 IN THE ADMINISTRATION  
CONFERENCE ROOM, TOWN HALL, 39 N. 9<sup>TH</sup> ST., CLARKDALE, ARIZONA**

**CALL TO ORDER – Meeting was called to order at 5:30 p.m. by Chair Bohall.**

Board Members:	Chair	Curt Bohall
	Board Members	Ben Kramer
		Ida deBlanc
		Officer Kristin Robertson
		Officer Ron Ekholm

Staff Member: Mary Ellen Dunn, Board Secretary

**ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.**

**PUBLIC COMMENT.** The Local Board of the Public Safety Personnel Retirement System for the Town of Clarkdale invites the public to provide comments at this time. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment shall be limited to directing staff to study the matter for further consideration and decision at a later date. Persons interested in making a comment on a specific agenda item are asked to complete a brief form and submit it to the Board Secretary during the meeting. Each speaker is asked to limit their comments to five minutes.

**Discussion of Board purpose.**

**CONSENT AGENDA –** The consent agenda portion of the agenda is a means of expediting routine matters that must be acted on by the Board. All items are approved with one motion. Any items may be removed for discussion at the request of any Board Member.

**A. APPROVAL OF MINUTES OF THE LOCAL BOARD.** Approval of the Minutes of the Regular Meeting held February 4, 2015.

**Ben Kramer moved to accept Consent Agenda item A as presented. Ron Ekholm seconded the motion and the motion passed unanimously.**

**NEW BUSINESS**

**APPROVAL AND ACCEPTANCE OF OFFICER MEMBER.** The local Pension Board approves and accepts Officer Kristin Robertson as the Officer Member of the Local Pension Board for the remaining term of October 1, 2013 – September 30, 2015.

Kristin Robertson won by secret ballot for the position of Officer Member of the Local Board.

**Ben Kramer moved to ratify the election of Kristin Robertson, Officer Member of the Local Board. Ron Ekholm seconded the motion and the motion carried unanimously.**

**DESIGNATION OF VICE CHAIR.** Designation of an alternate to act as Chair in absence of Chairperson.

Pursuant to Town of Clarkdale Model Uniform Rules of Local Board Procedure (C)(2), adopted on April 3, 2013, "the Chair may, in his/her absence, designate an alternate to act as Chair".

The Board discussed eligible members and Ben Kramer volunteered to serve as Vice Chair.

**Ben Kramer nominated himself to serve as Vice Chair of the Local Board to serve in the absence of the Chair. Kristin Robertson seconded the nomination and Ben Kramer was designated Vice Chair by the Board unanimously.**

**ACCEPTANCE OF NEW OFFICER INTO PENSION SYSTEM.** Local Board approval and acceptance of new officers into the Public Safety Retirement System with no pre-existing conditions.

Two Clarkdale Police Officers began working full-time for the Town of Clarkdale on February 11, 2015 and May 17, 2015. After review of their Pre-Membership Physical Reports it was determined by the Board Secretary that there were no pre-existing conditions to report.

**Ben Kramer moved to formally accept the two new officers into the Public Safety Retirement System with no pre-existing conditions. Ida de Blanc seconded the motion. The motion was approved unanimously.**

**BOARD REVIEW AND CONSIDERATION OF RETIREMENT BENEFITS.** Application for retirement benefits has been completed by retired Clarkdale Police Officer and Board consideration and approval is necessary for its submittal to the State for payment.

Pursuant to A.R.S. § 38-847(D) (1) it is the duty of the local board to decide all questions of eligibility for benefits and to determine the amount, manner and time of payment of any benefits under the system. The Officer's last work day was June 13, 2015 and the retirement paperwork has been completed and is now ready for the board review and approval.

**Kristin Robertson moved to approve the Secretary's submission of Officer's completed application to receive retirement benefits from the Public Safety Personnel Retirement System. Ron Ekholm seconded the motion. The motion carried unanimously.**

**REPORT ON ARIZONA LEAGUE OF CITIES AND TOWNS WORKSHOP ON UNFUNDED LIABILITY AND SUBSEQUENT TOWN OF CLARKDALE COUNCIL DIRECTION.** A report on the unfunded balance as shown in the annual actuarial report, the recommendations of the State Public Safety Personnel Retirement System and the direction of

Council to Town Staff.

Town Finance Department Staff and Town Clerk Staff attended a workshop hosted by the Arizona League of Cities and Towns which addressed municipalities' options with regard to paying down unfunded balances. The options included a 3-year phase-in policy for increased 2014 valuations. This option allows employers the choice to pay the full effect rate of 34.07% or to choose the phase-in rate of 26.08%. The unfunded liability amortization of \$1,288,737 over 22 years totals \$3,112,265 without the phase-in option and \$3,182,751 with the phase-in option, a total of \$70,485 more over 22 years. Council directed staff to apply the "phase-in" rate of 26.08% toward the unfunded liability in the 2015/2016 budget.

Ben Kramer provided background information on this agenda item.

**This is a presentation only and no Board action is required.**

**FUTURE AGENDA ITEMS** – Listing of items to be placed on a future Board agenda.

**ADJOURNMENT:** Without objection Chair Bohall adjourned the meeting at 6:02 p.m.

Submitted by:

  
Mary Ellen Dunn, Secretary

Approved by:

  
Curt Bohall, Chair