

**MINTUES OF A REGULAR MEETING
OF THE COMMUNITY SERVICES COMMISSION
OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Community Services Commission of the Town of Clarkdale was held on Wednesday, September 14th, 2016, at 6:00 p.m. in the Centerville Park, 599 Avenida Centerville, Clarkdale, Arizona.

Chairperson: Peter Curé
Vice Chairperson: Ben Kramer
Commissioners: Carol Engert
Trish Gomez
Lynda Zanolli (joined via phone at 6:24 p.m.)
(Vacant)

Absent: Krysta Dehnert

Town Staff:
Community Services Administrative Assistant II: Joni Westcott
Community Services Supervisor: Dawn Norman
Human Resources/ Community Services Director: Janet Perry (joined when meeting reconvened at 6:24 p.m.)

AGENDA ITEM: CALL TO ORDER - Chairperson Peter Curé called the meeting to order at 6:01 pm.

NEW BUSINESS:

AGENDA ITEM: WORKSESSION & SITE VISITS: TOWN PARK RULES – A worksession to discuss prohibiting smoking in Town Parks except in designated areas.

There was open discussion regarding the Centerville Park and the difficulty of creating a designated space for smoking that would be away from the play areas and not near vegetation. The Commissioners also discussed and took into consideration: future types of uses of the parks and size of each and costs, staff time and enforcement issues associated with designated smoking areas. Vice Chairperson Kramer suggested that instead of creating designated smoking areas in each of the parks, the Commission consider making each park, in their entirety, non-smoking so that people would need to smoke outside of park premises. Following a brief discussion it was the consensus of the Commission that the recommendation to Council be that all town parks be smoke free and that it was not necessary to visit the remaining parks.

Meeting recessed at Centerville Park at 6:15 p.m. and reconvened at 6:24 p.m. in the Clark Memorial Clubhouse Men's Lounge. Chairperson Curé' reopened Agenda Item: WORKSESSION & SITE VISITS: TOWN PARK RULES.

Commissioner Zanolli joined the discussion via phone at this time and was updated on the details of the previous discussion regarding designation of smoking areas in the Town parks. She agreed with the decision to recommend to Council that all Town parks be made smoke free.

AGENDA ITEM: PUBLIC COMMENT – There was no public comment.

AGNEDA ITEM: INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT – A report from the Chairperson on current events.

There was no information to report.

STAFF REPORT – A report from the Community Services staff on current events.

Community Services Supervisor Norman reported the following:

- 2nd Annual NAZBA International Blues Competition – Planning for this event is well underway.
 - Sponsors include: 4-8 Wineworks, Grand Canyon Brewery, THAT Brewery, and 10-12 Lounge.
 - Vendors include the Clarkdale Market, the Lions Club and crafters.
 - The Arizona Rangers will be present to assist the Clarkdale Police with security.
 - Volunteers are still needed to assist at the sales table.
- Commissioner resignation – Supervisor Norman received an email from Commissioner Dehnert stating that she was resigning from the Community Services Commission for personal reasons. This resignation will go to Town Council for approval.
- Boards & Commissions Appointments – The Town Council unanimously accepted the recommendation to appoint Peter Curé, Carol Engert and Lynda Zanolli to the Community Services Commission. Councilmembers expressed sincere appreciation for all volunteers who are committed to the Town of Clarkdale Boards and Commissions.
- Current events: Supervisor Norman proposed for future meetings that town events, such as Halloween, be included as part of the staff reports in lieu of an agenda item. If the circumstance arises that staff is in need of direction from the Commission, staff will then include the event on the agenda. The Commission agreed that this was acceptable.

Community Services Administrative Assistant Westcott reported the following:

- Facilities – The construction on the Clubhouse auditorium restrooms and ADA ramp is nearly complete. A few minor punch list items remain but the facility will be open for use beginning October 1st which is approximately two (2) weeks ahead of the anticipated date. Community Services Director Perry added that there will be a dedication of the building, 89 years in service, on October 19th at 10 am during the season startup of the Clarkdale Historical Society and Museum tours. Commissioners are invited to attend.

AGENDA ITEM: MINUTES - Discussion and consideration of the minutes of the Regular Meeting held on August 10th, 2016.

Vice Chairperson Kramer motioned to approve the Regular Meeting minutes for August 10th, 2016, Commissioner Gomez seconded the motion. The motion passed unanimously.

NEW BUSINESS:

AGENDA ITEM: VERDE RIVER @ CLARKDALE – An update and review of July reports for the Verde River @ Clarkdale.

Supervisor Norman reported the following:

- The Ambassador Report reflecting the daily activities will no longer be included. This information is for administrative purposes only and is extremely outdated by the time the Commission is receiving the information.
- AZ Game and Fish grant opportunity – The Town has been working with the Arizona Game and Fish for the last couple of years on attaining grants for the river access points. These grants are specific to the planning and construction of boat ramps and the facilities to accompany them. Supervisor Norman and Town Manager Mabery recently met with Arizona Game and Fish representatives, including their engineer, along with Arizona Dead Horse Ranch State Park Ranger to discuss the projects. In addition, the group performed site visits and assessed each location. Arizona Game and Fish will develop a conceptual plan for both the Tuzigoot and Tapco sites. The Tapco design plan will need to be reviewed and approved by Freeport-McMoRan in addition to the Town's process. Arizona Game and Fish will work directly with Arizona State Parks on the Tuzigoot RAP project.
- Friends of the Verde River Greenway in conjunction with other organizations are sponsoring a National Public Lands Day volunteer event, September 24th at Tuzigoot River Access Point, 9 am to 1 pm. River enthusiasts are encouraged to volunteer.

AGENDA ITEM: CONCERTS IN THE PARK – A review of and discussion on the 2016 Concerts in the Park.

Supervisor Norman reported the following:

- Estimated attendees at the last concert of the season featuring Matchbox Twenty Too was estimated at 1,000. The 50/50 raffle brought in \$532. Staff took the opportunity to promote the upcoming NAZBA Blues Competition event.
- Overall the 2016 Concert season saw increased attendance over previous years. Supervisor Norman thanked the Commissioners who volunteered their time, the Selection Committee as well as those assisting at the concerts, their efforts are important to the success of these events. Staff is seeking input and suggestions from the Commissioners who participated to improve the 2017 concerts. Supervisor Norman recognized that more defined training will need to be implemented for Ambassadors who work future events.
- The Community Services Department has secured annual music licenses from the top two licensing agencies BMI and ASCAP.

AGENDA ITEM: WORKSESSION: A worksession to prepare for the Joint Worksession with Town Council on October 25, 2016.

Supervisor Norman reminded Commissioners that at the August 10th meeting they requested a joint worksession to be held with the Town Council to discuss the results of the Commission's work towards prioritizing the Community Services Department's operations, programs and events. The joint worksession has been scheduled for October 25th at 3:00 pm.

The Commissioners reviewed past PowerPoint presentations and selected relevant slides to use for the presentation to Council. Following a discussion Chairperson Curé, Vice-Chairperson Kramer and Commissioner Zanolli volunteered to be the presenters. Further discussion determined the some relevant talking points and a schedule for presenters to meet in preparation for the presentation. Vice Chairperson Kramer suggested the presentation include the story of Community Services, the past (history), the present (resources) and the future (opportunities). Additional discussion brought some key points:

- Staff time and duties need to be realigned with priorities.
- Current priorities developed by the Commission are things that draw people to Clarkdale, making Clarkdale a destination.
- Community Services Department should focus on the Verde River, annual events, programs and activities, all things that the community has identified as important.

Supervisor Norman will meet with the presenters to assist with finalizing the PowerPoint presentation and talking points.

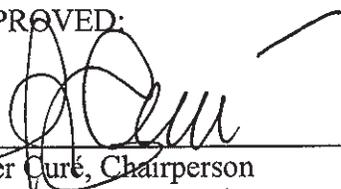
AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

Preparation for worksession with Town Council

AGENDA ITEM: ADJOURNMENT

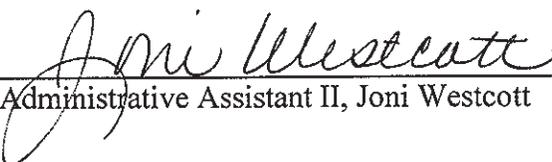
With no objection, meeting adjourned at 7:42 p.m.

APPROVED:



Peter Curé, Chairperson

SUBMITTED BY:



Administrative Assistant II, Joni Westcott