

**MINTUES OF A REGULAR MEETING
OF THE COMMUNITY SERVICES COMMISSION
OF THE TOWN OF CLARKDALE**

A Regular Meeting of the Community Services Commission of the Town of Clarkdale was held on Wednesday, October 12th, 2016, at 6:00 p.m. in the Clark Memorial Clubhouse Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona.

Chairperson: Peter Curé
Vice Chairperson: Ben Kramer
Commissioners: Carol Engert
Trish Gomez
Lynda Zanolli
(Vacant)

Absent: Krysta Dehnert

Town Staff:
Community Services Administrative Assistant II: Joni Westcott
Community Services Supervisor: Dawn Norman
Town Manager: Gayle Mabery

AGENDA ITEM: CALL TO ORDER - Chairperson Peter Curé called the meeting to order at 6:01 pm.

AGENDA ITEM: PUBLIC COMMENT – There was no public comment.

AGNEDA ITEM: INFORMATIONAL REPORTS

CHAIRPERSON'S REPORT – A report from the Chairperson on current events.
There was no information to report.

STAFF REPORT – A report from the Community Services staff on current events.
Community Services Supervisor Norman reported the following:

- **2nd Annual NAZBA International Blues Competition** was held on Saturday, October 8th. The weather was challenging throughout set-up and at 1pm the lightening drew near causing staff to clear the park delaying the event approximately 45 minutes. Regardless of the weather, the event drew approximately 450 people throughout the event.

Supervisor Norman thanked:

- Northern Arizona Blues Alliance (NAZBA) for the opportunity to be a part of the event
- Event Sponsors: 4-8 Wineworks, Grand Canyon Brewery, THAT Brewery and 10-12 Lounge
- Vendors – Clarkdale Market, Clarkdale-Lions Club, and Annie Thing Goes Food Truck

Proceeds from the event were generated from the beer/wine sales and a 50/50 raffle and were split 60/40 between Community Services and NAZBA. Community Services Supervisor reviewed the totals with the Commission:

BLUES COMPETITION		
	2016	2015
Attendance	450	350
Beer/Wine Sales	\$ 1,874.00	\$ 1,350.00
50/50 Raffle	\$ 318.00	\$ 284.00
Expenses	\$ 938.92	\$ 717.62
Net Proceeds for Community Services	\$ 773.75	\$ 549.83

- **Halloween 2016** – Solicitation letters for donations were mailed out at the end of September. Candy and monetary donations are starting to come in. Resident packets were delivered to the upper Clarkdale residents on Main, First South and First North on Thursday, October 6th. Staff held a pre-event meeting with Public Works, Police and Verde Valley Fire District to discuss operations for the upcoming event.

Community Services Administrative Assistant Westcott reported the following:

- **United Verde Soil Program** is hosting an Open House event in the Clubhouse Auditorium on Tuesday, October 18th from 5-7 pm. It is a public information event with food and refreshments.
- **Clubhouse Renovation Celebration** will take place on Wednesday, October 19th at 10:00 am at the Clark Memorial Clubhouse auditorium which coincides with the Clarkdale Historical Society and Museum's first monthly historical tour of the season. This is the exact same date the building was celebrated with a grand opening 89 years ago. There will be a ribbon cutting ceremony to recognize the ADA upgrade project that brings newly renovated restrooms and an ADA accessible ramp entrance to the building.

AGENDA ITEM: MINUTES - Discussion and consideration of the minutes of the Regular Meeting held on September 14th, 2016.

Vice Chairperson Kramer motioned to approve the Regular Meeting minutes for September 14th, 2016, Commissioner Zanolli seconded the motion. The motion passed unanimously.

NEW BUSINESS:

With no objection Chairperson Curé motioned to begin with agenda item 7. Worksession : A presentation and worksession to prepare for the Joint Worksession with Town Council on October 25, 2016.

AGENDA ITEM: WORKSESSION: A worksession to prepare for the Joint Worksession with Town Council on October 25, 2016.

At the August 10, 2016, Community Services Commission Meeting, the Commission requested to hold a joint worksession with the Clarkdale Town Council to discuss the Community Services Department's priorities and the future of the Clark Memorial Library.

In September, the Commission held a worksession to review and discuss talking points to include in the presentation made to Council. Chairperson Cure', Vice Chairperson Kramer and Commissioner Zanolli volunteered to work with Staff to prepare the presentation based on the Commission's selections and to present to Council on October 25th.

Following a presentation by Chairperson Cure', Vice Chairperson Kramer and Commissioner Zanolli to the remaining commissioners there was an open discussion regarding a few minor changes to streamline the presentation with the primary focus to be on the top priorities and the lack of current staff resources to operate those priorities.

Overall, commissioners were complimentary and felt it is a solid presentation that represents the work they have been doing over the past few months.

AGENDA ITEM: VERDE RIVER @ CLARKDALE – An update and review of August reports for the Verde River @ Clarkdale.

Supervisor Norman reported the following:

- **Special event permit** - A special event permit has been issued to Verde River Valley Nature Organization (VRVNO). On Saturday, October 22nd, 10am-3pm, they will be offering: Intro to Safe River Recreation. Cost is \$35/person. This is an introductory workshop on paddling the Verde River, equipment demonstration, evaluation of personal equipment, how to read river currents, paddle using a varied of strokes and basic river safety and rescue techniques.
- **Outfitters** - At the end of August, South by Southwest had a total of 156 guided permits remaining for the season. With the outfitter gaining momentum in their number of trips each month and in anticipation for another busy month, the Town gave the outfitter permission to use their unguided trip allocations to accommodate additional Guided capacity, if needed. In review of the remaining capacities, the outfitters will not reach near the total number of trips issued and will be well under the capacity limits set by Council. South by Southwest submitted their September report and utilized 28 of their unguided trips.

AGENDA ITEM: WORKSESSION: SMOKING IN PARKS AND RECREATION FACILITIES – A worksession to discuss smoking in Town parks, trails and recreation areas and associated improvements and areas owned, leased or otherwise acquired by or under the operation and supervision of Town of Clarkdale, Arizona (“Parks and Recreation Facilities”).

The Commission has been discussing the topic of smoking in Town parks, specifically, Clarkdale Town Park, Selna/Mongini Park, Centerville Park and Caballero Park. At last month's meeting, the Commission made the recommendation to Council to make all Town Parks smoke free, including tobacco, pipes, vapes and any other device producing a form of smoke that would affect others. Staff

had failed to include the Lower Tapco River Access Point, Big Springs Natural Area, and trails in these discussions.

The Commission began with a discussion regarding the inclusion of all parks and recreation facilities, including the Lower TAPCO River Access Point, the Big Springs Natural Area, trails and all future parks and recreation facilities. The Commission identified the risk of a fire hazard to our natural settings in addition to health concerns leading the Commission to make the recommendation to Council that all parks and recreation facilities as defined under Section 12-1-1 of the Park Ordinance be smoke free with no designated smoking areas.

AGENDA ITEM: FUTURE AGENDA ITEMS – Listing of items to appear on future agendas.

Review worksession with Council regarding direction on priorities

AGENDA ITEM: ADJOURNMENT

With no objection, meeting adjourned at 7:07 p.m.

APPROVED:



Peter Cure, Chairperson

SUBMITTED BY:



Administrative Assistant II, Joni Westcott