

**NOTICE OF A SPECIAL MEETING
OF THE COMMUNITY SERVICES COMMISSION
OF THE TOWN OF CLARKDALE**

NOTICE IS HEREBY GIVEN that the Community Services Commission of the Town of Clarkdale will hold a Special Meeting Tuesday, October 25th, 2016, at 3:00 p.m. in the Clark Memorial Clubhouse Men's Lounge, 19 N. Ninth Street, Clarkdale, Arizona. Members of the Community Services Commission will attend either in person or by telephone, video or internet conferencing. All members of the public are invited to attend.

The undersigned hereby certifies that a copy of this notice was duly posted on the Community Development Building bulletin board, located at 890 Main Street, Clarkdale, Arizona on the 20th day of October, 2016 at 2:00 p.m.

Dated this 20th day of October, 2016.

By:



Joni Westcott
Administrative Assistant II

ALL ITEMS ON THIS AGENDA ARE SCHEDULED FOR DISCUSSION AND POSSIBLE ACTION, UNLESS OTHERWISE NOTED.

1. CALL TO ORDER

NEW BUSINESS:

- 2. SMOKING IN PARKS AND RECREATION FACILITIES** – A discussion on smoking in Town parks, trails and recreation areas and associated improvements and areas owned, leased or otherwise acquired by or under the operation and supervision of Town of Clarkdale, Arizona (“Parks and Recreation Facilities”).
- 3. A JOINT WORKSESSION WITH TOWN COUNCIL TO DISCUSS PRIORITIZING COMMUNITY SERVICES DEPARTMENT’S OPERATIONS, PROGRAMS AND EVENTS.**
- 4. ADJOURNMENT**

Reasonable accommodations may be requested by contacting Town Hall at (928) 639-2400 (TTY: 1-800-367-8939) at least 72 hours in advance of the meeting.



Staff Report

Agenda Item: **SMOKING IN PARKS AND RECREATION FACILITIES** – A discussion on smoking in Town parks, trails and recreation areas and associated improvements and areas owned, leased or otherwise acquired by or under the operation and supervision of Town of Clarkdale, Arizona (“Parks and Recreation Facilities”).

Staff Contact: Community Services Supervisor Dawn Norman

Meeting Date: October 25, 2016

Background: Throughout the years, staff has received complaints on smoking from attendees at Town Park events with the highest offenders at Concerts in the Park. In order to respond to these valid grievances, an informal designated smoking area behind the gazebo has been identified and an announcement is made prior to the start of the concerts to ask those who smoke to be courteous to others and smoke in the designated area. There is, however, no ordinance in place that requires park users/concert attendees to use the designated smoking area.

The current Park Ordinance reflects:

Section 12-1-8 Smoking

- A. The Town may prohibit smoking in any or all areas within Town parks, trails and recreation areas by posting signs stating such.*
- B. The Town or Clarkdale Fire District may temporarily prohibit smoking on all Town parks, trails and recreation areas during periods of high fire danger.*

The Community Services Commission had several worksessions and discussions on identifying designated smoking areas in Town parks, specifically, Clarkdale Town Park, Selna/Mongini Park, Centerville Park and Caballero Park. During these discussions, the Commission considered: the size and layout, types of use, popular use areas, and landscape/terrain of each park as well as the additional costs for signage and receptacles for the designated smoking areas. After considering all of these particulars, the consensus of the Commission was to not install designated smoking areas and to recommend to Council that all Town parks be smoke free, including tobacco, pipes, vapes and any other device producing a form of smoke that would affect others. In September, the Commission expanded their discussion to include all parks and recreation facilities, including the Lower TAPCO River Access Point, the Big Springs Natural Area, trails and all future parks and recreation facilities. The Commission identified the risk of a fire hazard to our natural settings in addition to health concerns leading the Commission to make the recommendation

to Council that all parks and recreation facilities as defined under Section 12-1-1 of the Park Ordinance be smoke free with no designated smoking areas.

Section 12-1-1 Applicability of Regulations

These regulations shall apply to all parks, trails and recreation areas and associated improvements and areas owned, leased or otherwise acquired by or under the operation and supervision of the Town of Clarkdale, Arizona (“parks and recreation facilities”).

If Council considers the recommendation made by the Community Services Commission to make all parks and recreation facilities smoke free, there would be no need for an amendment to the Park Ordinance as under Section 12-1-8 Smoking, the Town may do so by posting signs stating such. In addition, a resolution supporting this action would be presented to Council for consideration.

Staff is seeking input and direction from Council on how to proceed.

Recommendation: This item is scheduled for discussion and direction to staff. No formal action is required.



Staff Report

Agenda Item: A JOINT WORKSESSION TO DISCUSS PRIORITIZING COMMUNITY SERVICES DEPARTMENT'S OPERATIONS, PROGRAMS AND EVENTS.

Staff Contact: Dawn Norman, Community Services Supervisor
Joni Westcott, Community Services Admin. Asst. II
Janet Perry, HR/Community Services Director

Meeting Date: October 25, 2016

Background: During their 2016 Strategic Planning session, Council identified as an Important Priority: To prioritize Community Services operations, programs and events to align with existing level of resources. Since that time, the Community Services Commission has worked towards that end and are now prepared to offer their results in a worksession with Council.

Recommendation: This item is scheduled as a discussion only, and no official action is requested from Council.