



**TOWN OF CLARKDALE**

890 Main Street  
Clarkdale, AZ 86324  
(928) 639-2500

**COMMUNITY DEVELOPMENT  
DEPARTMENT**

**MINOR LAND DIVISION  
APPLICATION**

PLEASE PRINT

**STAFF USE ONLY**

Date Received: \_\_\_\_\_

By: \_\_\_\_\_

Existing Zoning: \_\_\_\_\_

Fees: \_\_\_\_\_

Please mail or email completed form to:  
PO Box 308, Clarkdale, AZ 86324 or  
CommunityDevelopment@Clarkdale.AZ.gov

**APPLICANT INFORMATION**

APPLICANT NAME \_\_\_\_\_ BUSINESS NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

CONTACT NAME \_\_\_\_\_ CONTACT PHONE \_\_\_\_\_

The information on this application is true and correct to the best of my knowledge. I understand that it will be my responsibility to record this minor land division with the County Recorder's Office. This application, if approved, will be valid for splits recorded within 60 days. If this application is rejected, written legal notice shall be provided to the Applicant before the expiration of the thirty (30) day review period. The written notice shall specify the reasons for denial.

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**PARCEL / LOT INFORMATION**

PARCEL # \_\_\_\_\_

EASMENTS SHOWN     LEGAL ACCESS PROVIDED     LEGAL DESCRIPTION:  
CURRENT & AS-PROPOSED     SURVEY MAP  
TO BE RECORDED    TO BE RECORDED

Was this parcel part of a parent parcel that has been split three (3) or more times since December 12, 1986?     YES     NO

WIDTH OF ACCESS ROAD \_\_\_\_\_

EXISTING LOT AREA \_\_\_\_\_

AREA OF NEW LOT #1 \_\_\_\_\_

AREA OF NEW LOT #2 \_\_\_\_\_

AREA OF NEW LOT #3 \_\_\_\_\_

OTHER COMMENTS \_\_\_\_\_

**OWNER INFORMATION AND CERTIFICATION**

OWNER NAME \_\_\_\_\_

OWNER ADDRESS \_\_\_\_\_

OWNER PHONE \_\_\_\_\_ OWNER EMAIL \_\_\_\_\_

I certify I am an owner authorized to conduct business related to this property and the information and exhibits herewith are true and correct to the best of my knowledge. I am acting with the knowledge and consent of all persons in interest and understand that without the consent of all persons in interest the requested action cannot lawfully be accomplished. I give my permission for authorized officials of the Town of Clarkdale to enter the premises described in this application as necessary to determine the suitability of the request and to ascertain compliance with all applicable Town Codes.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**Yavapai County will require a document, such as a warranty deed, to transfer ownership from the original parcel to the parcels created through this Minor Land Division.**

**FOR OFFICE USE ONLY**

CURRENT ZONING \_\_\_\_\_ ZONING REGULATIONS MET:  YES  NO

LEGAL ACCESS PROVIDED:  YES  NO ACCESS WIDTH \_\_\_\_\_

REMARKS \_\_\_\_\_

APPROVED  DENIED

BY \_\_\_\_\_ DATE \_\_\_\_\_  
Community Development Director

REASON FOR DENIAL:

- The parcels resulting from the division do not conform to applicable zoning regulations.
- The division of land shall result in a subdivision as defined by the subdivision code of the Town of Clarkdale.
- One or more of the resulting parcels are landlocked.
- Parcel has been split 3 or more times since December 12, 1986.
- Other \_\_\_\_\_