

**TOWN OF CLARKDALE**  
**Non-Commercial**  
**Public Records Inspection and Copy Request**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_ Email \_\_\_\_\_

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Non-Commercial \$0.25 per copy §39-121.01-D1**

Photocopies of public records for non-commercial use (includes time, personnel and equipment cost, but does NOT include personnel time for searching for documents). This fee will not be charged for copies required to be free by A.R.S. § 39-122(A)- those records concerning "a claim for a pension, allotment, allowance, compensation, insurance or other benefits which [are] to be presented to the United States or a bureau or department thereof. See page 2 for instructions

**Commercial**

Reproductions of records for Commercial Use, defined by A.R.S. § 39-121.03(A) will be determined according to A.R.S. §39-121.03(D). see Commercial Public Record Request. See page 2 for instructions

Requested Documents/Information for  Inspection or  Reproduction

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**Town Only**

Date of Request: \_\_\_\_\_ Received by: \_\_\_\_\_ Assigned to Department: \_\_\_\_\_

Request fulfilled date: \_\_\_\_\_ Delivered by: Mail  Fax  Pick Up  Other \_\_\_\_\_

Copies- # of Pages \_\_\_\_\_ \$0.25 per page Total Charges: \_\_\_\_\_

Amount Received: \_\_\_\_\_ By: \_\_\_\_\_ Media Format: \_\_\_\_\_

**Disclaimer- Indemnification**

Requester understands and agrees that the Town of Clarkdale does not guarantee the accuracy of the data and information requested and hereby expressly disclaims any responsibility for the truth, lack of truth, validity, invalidity, accuracy, inaccuracy of any said data and information. Requester/Purchaser accepts responsibility for Requester/Purchaser's unauthorized use or transmission of any such data or information in its actual or altered form.